



SPORTS AUTHORITY OF INDIA

Head Office, Jawaharlal Nehru Stadium Complex (East Gate)
New Delhi-110 003

Sealed offers are invited by Sports Authority of India (SAI), Head Office, Jawaharlal Nehru Stadium Complex (East Gate), New Delhi from online service provider with minimum annual turnover of Rs.25/- lakhs having minimum 3 years experience for providing online booking & marketing management of various facilities at SAI Stadia, Delhi.

1. Tender Cost (Cash or draft) : Rs. 500/-
2. Sale of tender document from: : 17.12.2014
3. Last Date of Submission of Tender Documents : 08.01.2015, till 3.00 pm
4. Date of Opening of Tender Documents : 08.01.2015 at 3.30 pm
5. Earnest Money in way of draft : Rs.50, 000/-
6. Website : <http://www.sportsauthorityofindia.nic.in>

The detailed information, terms and conditions governing the award of contracts contained in the tender documents may be obtained from the Drawing and Disbursing Officer, SAI Head Office, Jawaharlal Nehru Stadium Complex(East Gate), New Delhi. In case of downloading of tender form from website the bidder will have to submit tender cost separately along with Earnest Money Deposit. Draft may be prepared in favour of Secretary, Sports Authority of India payable at New Delhi.

Tender offer in the prescribed tender form along with all relevant documents sealed and completed in all respect must be submitted on or before schedule date & time.

Sports Authority of India reserves the right to accept or reject any tender without assigning any reason whatsoever.

Executive Director (Stadia)

Cost Rs.500/-

TENDER NO _____

SPORTS AUTHORITY OF INDIA

TENDER

For

PROVIDING ONLINE BOOKING MANAGEMENT AND MARKETING OF VARIOUS FACILITIES AT SAI STADIA, DELHI

Website: <http://www.sportsauthorityofindia.nic.in>

LAST DATE & TIME FOR SUBMISSION OF TENDER: 8TH Jan 2015 at 3 pm

DATE & TIME FOR OPENING OF TENDER : 8th Jan 2015 at 3.30pm

PART 1: BID OVERVIEW

1.1 Project Objectives and Scope

A. The objective of the Project is to develop a web based application for online booking management and overall marketing of various facilities in SAI Stadia Delhi.

B. The selected bidder shall design, develop and implement the solution and provide maintenance support for a period of 3 years in addition to providing training and ensuring the SAI Head Office to take full operational control of the web portal for its information update and data management. Details of the functionality can be referred as mentioned in the section entitled 'Terms of Reference'.

C. Marketing SAI Schemes, facilities(Sports & Non-Sports) and its services through Social Media and other marketing techniques.

D. Operating and managing the toll free, inbound 24 hours customer support system supporting at least 2 languages,i.e. Hindi, and English.

1.2 Roles and Responsibilities

The Bidder shall be responsible for the following.

1.2.1 Deploy a senior person in the capacity of a Project Manager, who will serve as the single point of contact for the department and shall attend all meetings related to the project.

1.2.2 Plan and execute the project through a suitably qualified technical team for uninterrupted services as specified in the tender document.

1.2.3 Suggestions by the successful bidder for any improvements to the processes as a result of computerization will be at no cost to SAI.

1.2.4 Design, Develop, Test, implement the software solution consistent with declared software engineering practices.

1.2.5 Develop Test Plan (including test case and expected results), carry out necessary acceptance tests including certifications (as may be applicable) and report the test results including satisfactory conformance to requirements.

1.2.6 Develop Technical Documents and User Manuals.

1.2.7 Impart training to the end users and also develop Training materials

1.2.8 Develop Administration Manual along with Backup and Restore procedures.

1.2.9 Provide IT operations support in conformity with the policies and guidelines of the Govt of India.

1.2.10 Provide maintenance support during the contract period.

1.2.11 During the maintenance and support period, successful bidder shall provide IT operations and administration of the installed solution, fix software defects, enhance the Web Portal software as per tender document and provide such other technical support necessary for the smooth functioning of the overall solution covered under the scope of the project.

1.2.12 The selected bidder to make good any defects and shortcomings in the software that is part of the agreed requirements.

1.2.13 In the event of a major change in scope of work involving significant time and effort over and above routine maintenance and support, the selected bidder shall facilitate the assessment of impact to technical matters, timelines, cost and also justify the effort involved. Further, the bidder shall implement these changes after approval of the competent authority.

1.2.14 Conduct security audit of developed application by any CERT-in empanelled agency.

1.2.15 Facilitate Audit and assessments, as and when required.

1.2.16 At the end of Maintenance and Support period, the Bidder shall assist help in smooth transition of the Project.

PART 2: INSTRUCTIONS TO BIDDERS

2.1 Eligibility Criteria

2.1.1 Registration- The Company should be registered under Companies Act, 1956 or a partnership firm registered under Partnership Act, registered firm and should be in existence for last **three** years ending 31st March 2014.

2.1.2 Turnover and financial performance – **The bidder must have average turnover of not less than Rs.25.00 lacs per annum for 3 years as given below.**

Audited financial statements of three years i.e. 2013-14, 2012-13, 2011-12 or 2012-13, 2011-12, 2010-11 need to be furnished in support of turnover.

2.1.3 Project Experience - The Company should have minimum **three** years' experience in software development involving web-based development services with at least one demonstrable projects with value of not less than Rs.5.00 lacs, the work must have been done for a Govt dept./Undertaking/sub-ordinate/Autonomous /**private/Non-Government** organization in last two years.

2.1.5 Statutory Requirements - Bidders should possess valid registrations for all statutory requirements such as PAN, Service tax, etc.

2.1.6 Blacklist -Bidders must not have been charged of involvement in any malpractice, fraud, scandal or any criminal case or have been blacklisted by any Central or State Government Department or Agency. An undertaking in this regard to be given by the bidder on requisite stamp paper.

2.1.7 The bidder must furnish the required Earnest Money deposit (EMD) and tender Fee as specified through demand draft/ pay order of scheduled banks.

2.1.8 Consortium between two organization is not allowed to bid.

2.2 Disqualifications

The bidder shall be disqualified at any time during the bid process at the sole discretion of SAI, for the following reasons:

2.2.1 Bid documents after the response deadline;

2.2.2 Misleading or false representations or suppressed relevant information in the bid document (including documents, forms, statements, attachments, presentations, etc.) submitted as proof of the eligibility requirements or as part of their bid;

2.2.3 Poor performance such as abandoning works, not properly completing the contractual obligations, inordinately delaying completion or financial failures, etc. in any project in the preceding three years;

2.2.4 Bid that is not accompanied by required fee / deposit money as necessary;

2.2.5 Failure in providing clarifications when sought;

2.2.6 Submission of more than one bid individually;

2.2.7 Blacklisting/debarring by the Government of India ("GoI"), State Government or any other Government owned agency including quasi-Government sector organization or company, for corrupt, fraudulent practices or reasons related to non-performance in an engagement.

2.3 Bid Processing

2.3.1 General Information

Schedules of tender

- The Tender Document will be available between 10.00 hours to 16.00 hours on all working days from **17-12-2014**. The intended bidders may purchase the same from the office of DDO, Sports Authority of India, Head Office, JN Stadium Complex(East Gate), Lodhi Road, New Delhi by making payment of Rs 500/- (Rs. Five hundred only) through A/C Payee Dement Draft/ Pay Order drawn in favour of Secretary, Sports Authority of India, New Delhi or in cash.
- The bidders who download the tender documents from given website are required to pay Rs. 500/- (Rs. Five hundred only) in the form of separate Demand Draft as cost of tender documents. In case the bid is received without the cost of tender documents, the same would not be considered.
- Technical & Financial bids shall be received up to **8th Jan 2015 by 3.00 PM**. The technical bids will be opened on **8th Jan 2015 at 3.30 PM**.

- The Financial Bid of only those bidders will be opened whose Technical bid the Competent Authority accepts. The date time and venue for opening of Financial Bids shall be communicated to the qualified bidders. However, SAI reserves the right for not inviting the unqualified bidders while opening the financial bids.
- Any tender received after the date and time given above will not be entertained under any circumstances.
- In the event of any of the above mentioned dates being declared as a holiday/ closed day for SAI, the bids will be received/ opened on the next working day at the scheduled time.

Bidding Document may be purchased on payment of non-refundable cost as tabulated above in the form of account payee Demand Draft/Pay Order/Cashier's Cheque/Banker's Cheque, drawn in favour of "Secretary, Sports Authority of India", payable at "New Delhi".

Bidder may also download the Bidding Document from the SAI website www.sportsauthorityofindia.nin.in & CPPP of Govt. of India i.e. www.eprocure.gov.in and submit its Bid by utilizing the downloaded document, along with the required non-refundable fee as mentioned.

2.3.1.1 The bid process involves two stage evaluation i.e. Technical bid and Financial bid.

2.3.1.2 The bidder shall submit one bid only.

2.3.1.3 Bid should be in the specified format

2.3.1.4 The Bidder is not permitted to modify, substitute or withdraw their bid after submission

2.3.1.5 Bid should be valid for a period of 120 days from the date of opening of the financial bid.

2.3.1.6 An authorized representative of the bidder should sign on all the pages of the Proposal. The representative's authorization should be confirmed by a written power of attorney or board resolution accompanying the bid.

2.3.1.7 The rates quoted should be in Rupees only.

2.3.1.8 SAI reserves the right to accept or reject any bid, and to annul the bid process and reject all bids at any time prior to award of contract, without thereby incurring any liability to the affected bidder(s) or any obligation to inform the affected bidder(s) of the grounds for such decision. The decision of the SAI would be final and binding on the bidders.

2.3.1.9 Cost of preparing the bid, presentations including visits to the Client shall be borne by the bidder.

2.3.1.10 All communication pertaining to this bid will be published in the designated website in case direct communication to bidders is not feasible, so it would be the bidders' responsibility to check website for such communication.

2.3.2 Bid Submission

The Bids shall be submitted in three separate sealed envelopes as under:-

- a) **Envelope A-** should contain the Bank draft of EMD & Receipt/Bank Draft of tender cost . In case the same is not available, the Technical Bid and the financial bid of the bidder will not be opened.
 - b) **Envelope B:** should contain the technical bid Document. Each page of the Tender Document duly signed by the bidder along with all relevant documents to be submitted. In case any of the documents as asked for are not submitted then the technical bid is liable to be rejected.
 - c) **Envelope C:** should contain the Financial bid.
- All three envelopes should be submitted in one single envelope duly sealed, addressed to Executive Director(Stadia), Sports Authority of India, Head Office, Jawaharlal Nehru Stadium Complex(East Gate), Lodhi Road, New Delhi-110003 and superscribed "Tender Document For providing online booking management and marketing of various facilities at SAI Stadia, Delhi". The cover should also bear the name and address of the bidder including telephone number.
 - The bidder must put his seal and signatures on each page of the bid as well as supporting documents. Any correction, overwriting etc. in the financial bid especially financial bidding document will not be accepted and the bid will be rejected.
 - The bid duly completed in all respect should be inserted in a sealed box placed in the office of Executive Director (Stadia), Sports Authority of India, First Floor, SAI Head Office, JN Stadium Complex (East Gate), New Delhi.
 - The bidder who wish to submit bid duly completed in all respect by post will ensure that the same reaches to this office on or before due date and time given for submission of same. Bid received after due date and time will not be considered under any circumstances.

2.3.2.1 Envelope should be superscribed as "BID for providing online booking management and marketing of various facilities at SAI Stadia, Delhi".

Financial Bid superscribed as "Financial Bid" on the envelope along with the name of project.

2.3.3 Proposals should be comprehensive where necessary and unwanted material, including repetition of the bid document contents should be strictly avoided.

2.3.4 Bid Opening

2.3.4.1 The bids received within the specified deadline would be opened at the specified date and time as indicated.

2.3.4.2 Bidder's representatives (up to maximum of 2 nos) are free to be present at the time of bid opening.

2.3.4.3 The bidder representatives who are present shall sign a register evidencing their attendance.

2.3.4.4 The bidders names and the presence or absence of requisite cost of bid documents & bid security and such other details considered appropriate, will be announced at the time of bid opening.

2.3.4.5 Bids which have substantive material deficiencies shall be rejected upon opening.

2.3.4.6 SAI reserves the right to ask clarification on related documents from the bidders if required.

2.3.5 Bid Clarifications

2.3.5.1 During evaluation of the bids, the bidder may be requested for clarification on their bid. Such clarifications are to be provided in writing and would need to be substantive. Non-substantive and non-responsiveness on the part of the bidder may lead to disqualification of bidder.

2.3.6 Confidentiality

Information relating to the examination, clarification and comparison of the bids and recommendations for the award of the project shall not be disclosed to bidders or any other persons not officially concerned with such process until the award to the successful bidder has been announced.

2.3.7 Earnest Money Deposit (EMD)

2.3.7.1 Earnest money deposit: The bid must be accompanied by earnest money deposit of Rs.50,000/- in the form of Demand Draft of any scheduled bank payable to "Secretary, SAI at New Delhi "without which the bid will be rejected outright. Earnest money deposit will not be accepted in cash or any other manner. No interest is payable on the amount of E.M.D.

2.3.7.2 EMD will be refunded or returned to the bidders whose offers are not accepted by the Competent Authority within one month of placing of final order to the successful bidder. In case of successful bidder, it will be returned/refunded after the receipt of necessary performance security from the successful bidder.

2.3.7.3 The EMD will be forfeited in case any bidder withdraws his tender before expiry of the validity period or before the issue of letter of acceptance whichever is earlier or makes any modification in the terms and conditions of the tender which are not acceptable to SAI or fails to furnish the performance guarantee within the prescribed period.

2.3.7.4 The successful bidder shall deposit an amount equal to 10% of the tender and accepted value of the work as performance guarantee in the form of banker's cheque/ Demand Draft/pay order of a scheduled bank, Fixed Deposit Receipt of a scheduled bank, and irrevocable bank guarantee bond of any

scheduled bank or the State Bank of India in the prescribed form within a week from the date of receipt of Letter of Intent. The validity of Bank guarantee shall be for a period of 3 years 60 days.

2.3.7.5 The performance Guarantee shall be refunded to the successful bidder within 60 days of completion of all contractual obligations.

2.3.8 Award of Contract

2.3.8.1 The contract will be awarded after obtaining necessary approvals.

2.3.8.2 Prior to expiry of the period of bid validity, SAI will notify the successful bidder in writing, that their proposal has been accepted.

2.3.8.3 Failure of the successful bidder to sign the contract OR willful violation of the bid process shall constitute sufficient grounds for the annulment of the award and forfeiture of the bid security.

2.3.9 Bid Evaluation

2.3.9.1 Evaluation of Technical Bids

The technical bids shall be scrutinised and evaluated by the evaluation committee in terms of eligibility criteria prescribed in the bid documents.

2.3.9.2 The Financial bids of only the technically qualified bidders will be opened for further processing.

2.3.10 Evaluation of Financial Bid

2.3.10.1 Least cost selection method will be adopted for selection of the bidder

2.3.10.2 The Financial Bids of the technically qualified bidders will be opened on the prescribed date in the presence of bidder representatives

2.3.10.3 Only fixed price financial bids indicating total price inclusive of taxes for all the deliverables and services specified in this bid document will be considered.

2.3.10.4 The bid price will include all taxes and levies and shall be in Indian Rupees.

2.3.10.5 If there is a discrepancy between words and figures, the amount in words will prevail”.

PART 3: CONTRACTUAL CLAUSES

The Contract Agreement for this engagement would contain the following key clauses:-

3.1 Term of Contract

This will include the period required to deliver the deliverables and other services specified in the terms of reference, including the duration of the support period (as may be applicable to this engagement).

3.2 Termination

SAI may without prejudice to any other remedy for breach up of terms and conditions (including forfeiture of Performance Security by written notice of default sent to the company, terminate the work / task in whole or in part, after sending a notice to the Company in this regard.)

3.2.1 If the Company fails to deliver or complete the job assigned in the terms and conditions specified in the Tender Document.

3.2.2 If the Company fails to perform any other obligations under the terms and conditions.

3.3 Scope of Work and Deliverables

This will be in conformity with the terms of reference specified in the tender document and shall include the submissions made by the bidder in their proposal and work plans. Deliverables and milestones shall be established with a process of formal acceptance or such measurable criteria.

3.4 Norms Governing Service Delivery

3.4.1 Provide necessary performance guarantees on signing of the agreement;

3.4.2 Shall deliver the services in a professional manner commensurate with accepted industry practices and/or technical standards which are generally expected of such an engagement;

3.4.3 Consultant shall establish a formal team structure with a named Project Manager who will serve as single point of contact and staff with competent resources to provide effective and expert service delivery, in tune requirements;

3.4.4 To ensure knowledge continuity, there shall be no changes to their key personnel for the duration of the engagement. However in very exceptional circumstances based on genuine constraints, changes would be permitted with prior written concurrence. All substitutions to be made with person with at least equivalent skills and experience;

3.4.5 Establish the structure and frequency of reporting to SAI on the progress of the engagement;

3.4.6 Facilitate decisions and proactively support resolution of issues that pertinent to the scope of this engagement.

3.5 Payment Schedule:

Price shall be quoted inclusive of all taxes on yearly basis for three years for complete work as given in tender documents. However, payment will be released on successful product development and deployment and go online service and on quarterly basis for maintenance part after fulfilling the contractual obligations.

3.5.1 Payments would be subject to tax withholdings.

3.6 Ownership and Cooperation from SAI

3.6.1 Software including source code, licenses, technical documents and services obtained for the express purpose of this engagement shall be in favour of SAI and shall be submitted to the SAI on demand.

3.6.2 To enable the bidder carry out its obligations under this agreement, SAI shall provide timely and convenient access to data, grant or procure necessary consents, approvals, authorizations, clearances related to interaction and communication with external agencies as may be required from time to time and provide feedback within an agreed timeframe, on all requests and queries submitted to by the bidder.

3.7 Confidentiality

Bidder shall exercise professionally reasonable care to maintain the required confidentiality and privacy with regard to Departmental data, wherever applicable. SAI shall retain exclusive intellectual property rights to all facts to which SAI has sovereign rights or by virtue of a formalized agreement with another party.

3.8 Indemnity

The bidder shall indemnify, defend and hold SAI, their officers, employees, successors and assigns harmless from and against any and all losses arising from personal injury or claims by third parties pursuant to this agreement, including but not limited to any equipment, software, information, methods of operation or other intellectual property (or the access, use or other rights thereto) provided.

3.9 Force Majeure

Neither Party to this agreement shall be liable to the other for delay or default in performance of its obligations or any loss or damage which may be suffered by the other directly due to a Force Majeure event provided that the affected Party notifies the other Party of such event and its likely effects and duration as soon as possible and takes all reasonable steps to mitigate the losses/disruption.

3.10 Dispute Resolution

Any dispute or difference, whatsoever, arising between the parties to this agreement arising out of or in relation to this agreement shall be amicably resolved by the Parties through mutual consultation, in good faith and using their best endeavors. Parties, on mutual consent, may refer a dispute to a competent individual or body or institution or a committee of experts appointed By the Director General, SAI for such purpose and abide by the decisions thereon.

On non-settlement of the dispute, same shall be referred to the Director General, SAI for his decision and the same shall be binding on all parties, unless either party makes a reference to arbitration proceedings, within sixty days of such decision. Such arbitration shall be governed in all respects by the provision of the Arbitration and Conciliation Act, 1996 or later and the rules framed there under and any statutory modification or re-enactment thereof. The arbitration proceeding shall be held in New Delhi.

3.11 Governing Law and Jurisdiction

This agreement and all questions of its interpretation shall be construed in accordance with the Laws of India with the Courts at New Delhi (High Court) having jurisdiction.

3.12 Delays and Damages (Penalty Clause)

3.12.1 Delay in meeting deadlines due to reasons solely and entirely attributable to bidder, will attract penalty of 01.00% of the project cost per week of delay up to a maximum of 10% after which it will be treated as a case of material breach. Penalties would be deductible from the payment corresponding to the milestone that was delayed or Recoveries of penalties shall be adjusted against outstanding dues to the bidder. For the purpose of this clause, part of a week shall be considered to be a full week.

3.12.2 SAI reserves the right to stop the assignment at any point of the Consultancy with a notice of fifteen days. The expenses incurred towards the deliverable at that time of the assignment, as mutually agreed upon, shall be paid in such an event.

PART 4: TERMS OF REFERENCE/SCOPE OF THE PROJECT

4.1 Required Scope of Work/ High Level Functional Requirements

The scope of this project is to develop a web based application for online booking & management and overall marketing of various facilities including Sports Hostels in SAI Stadia Delhi in phase-1 and across the country in phase-2. The selected bidder shall design, develop and implement the solution and provide maintenance support for a period of 3 years in addition to providing training and ensuring the SAI Head Office to take full operational control of the web portal for its information update and data management. There shall be increase of 10% in the contractual amount each year.

The scope of the project includes:

1. Application form for availing Sports/Non-Sports facilities through Online Booking.
2. Amendment/Modification of information, material, format etc at no additional cost to SAI.
3. Create new pages subject to maximum of 10 pages during contract period at no additional cost to SAI.
4. Booking management system.
5. Site-wide facility search
6. Multi-lingual (preferably Hindi and English) support which gives the ability to manage contents in multiple languages
7. Photos for each Stadium including multiple upload
8. Scalable in terms of functionality and performance

9. Tracking of booking details

10. Generate MIS reports

PART 5: PRODUCT OVERVIEW

- Stadia facility reservation application should be an ideal alternative to manually tracking of customers. The proposed Reservation Application shall be designed to simplify the booking process over online and it should allow us to get on with running business.
- The online web based application should automate the reservation process. Create more sales leads, track customers and more importantly help keep the repeat customers. Can analyze reservation trends and work towards future needs. Rearrange reservations and allocate available facilities including Sports hostels for Sports & Non-Sports events) without hassle.
- Easy to manage Amenities, Seasonal Rate and Other Charges. All payments will be received in Indian currency.
- Ability to customized pages, layouts, images galleries and content.
- Book online and order with invoicing support with payment Gateway.
- Powerful search and Maximum presentation of the stadium and the related activities and schemes.
- It should include useful modules to display all important data on the web and make the interface user friendly.
- Bidder need to maintain everything from admin control panel and have to incorporate everything one need including automatic price and availability update as well as vast range of customer analyzing and booking report. To manage language translations with Search Engine friendly links and mega information. The application super admin should have wide range of feature to manage hostel booking.
- Giving details of number of trainees discipline-wise undergoing training in Stadia.
- Details of Field Of Play, area, location list, open area, built up area, seating capacity, number of halls and its sizes with air conditioning facility and other features and fittings etc.
- The Application should have in built paid/complementary memberships.
- Booking details to include dates of event, preperation and dismantling period and also chargeable facilities.
- To have different membership plans with certain permissions assigned to each group,timeslot, allotment of courts/FOP, period of membership and cost etc.,
- Adding Google Map under each FACILITY.
- Add / Edit status of facility e.g. existing, new, upcoming, to be seen etc.
- Short report with "Arrange view" Details links.
- Viewing a Sports/Non-Sports facility image from various corners like back view, Font view, top view, isometric view etc
- Add /edit/ view /remove and manage register users
- Activate or De-activate a User
- Adding unlimited number of facilities with vivid details

- View / Edit / Delete existing facilities.
- Link with SAI Newsletter
- Feedback management and Censoring unparliamentarily words
- Photo Gallery of facility / infrastructure.
- Browse SAI Stadia by interactive Google map
- Should support secure registration and signing up system.
- Should have a RBAC (Role Based Access Control as an approach to restricting system access to authorized users) system to manage content on the web-portal.
- Should have a back-end for managing content for the web-portal. Users should have a profile which they or the manager can manage from the appropriate interface(s) CMS (Web Content Management System which allows publishing, editing and modifying content, organizing, deleting as well as maintenance from central interface).
- Training of maximum 20 officials for one week during the period of contract.
- Any work related to marketing, publicity and awareness program assigned from time to time.
- Extracting Daily Reservation Reports
- Social Media Optimization-Face Book, Twitter, LinkedIn, Blogger, Digg, Stumbleupon etc., Google+
- Technical Documentation, User Manuals and Training Materials and Procedure Manuals related to installation, operation, administration (including backup and restoration) and such other details.
- Certificate on Security Audit of the portal

5.1 The pre-requisite for the software to be accepted is that it should have ZERO Severity Level 1 defects and should be audited and certified by the Security Audit Organisation empanelled under Cert-in, Govt. of India.

6.00 Financial bid :

Sl. No	Stage	Time Line	Bidding Amount in Rupees	Payment schedule
1	Product development and deployment and go online	1 month		On successful completion & contractual obligation
2	Maintenance including Training of officials	During contract period		On quarterly basis
3	Day to day booking management and marketing	On- going	As given in point (a) and (b) below	

(a) For sl. No 3, SAI will pay 10% commission on payment received against rent on booking of FOP and non FOP areas for sports and non- sports events , only after

the qualified bidder generates revenue over and above the stipulated amount for SAI stadia as given below on each financial year basis:

Sl.no	Name of the Stadia	Each Financial year	Targetted Revenue against rent
i	Jawaharlal Nehru Stadium	2015-16	Rs 3 crore
		2016-17	Rs 3 crore
		2017-18	Rs 3 crore
ii	Major Dhyan Chand stadium	2015-16	Rs 50 lakhs
		2016-17	Rs 50 lakhs
		2017-18	Rs 50 lakhs
iii	Indira Gandhi Sports Complex	2015-16	Rs 3 crore
		2016-17	Rs 3 crore
		2017-18	Rs 3 crore
iv	Dr. Syama Prasad Mukherjee Swimming Pool Complex	2015-16	Rs 50 lakhs
		2016-17	Rs 50 lakhs
		2017-18	Rs 50 lakhs
v	Dr. Karni Singh Shooting Range	2015-16	Rs 50 lakhs
		2016-17	Rs 50 lakhs
		2017-18	Rs 50 lakhs

(b) In case the bidder fails to meet the targeted revenue, no percentage of rent will be paid to the bidder. The targeted revenue will not include revenue generated through renting out space to National Sports Federation, Pvt. bodies and Govt. organisations.

Note: There shall be increase of 10% in the contractual amount quoted against sl. No 2 i.e. against maintenance, each year.

6.01: L 1 will be arrived at on the basis of aggregated amount quoted against Product development and deployment & go online and Maintenance including Training of officials (sl. No 1 & 2 above of point 6.00 of the Financial bid).

PART 6: FORMATS FOR SUBMISSION OF TENDER DOCUMENT

6.1 Checklist

Documents to be furnished in Envelope A

Description
1. Cost of BID document of Rs.500/- in shape of DD
2. Earnest Money Deposit of Rs.50,000/- in shape of DD

Documents to be furnished in Envelope B (Technical Bid)

Description
<ol style="list-style-type: none">1. certificate of incorporation under Companies Act,1956/Partnership/LLP act 2008 (Incorporation Certificate)2. Documentary evidence on turnover Certificate from CA, Balance Sheet and PL account3. Documentary evidence of project experience worth of more than Rs.5 Lakhs in Govt/ PSU.4. Copy of work order and completion certificate issued by the Competent Authority.5. Copy of PAN card6. Documentary proof on Service Tax registration and clearance of tax.7. Self declaration/undertaking on stamp paper regarding non-blacklisting.8. Acceptance of terms and condition9. Brief vendor profile10. Representative authorization letter

Documents to be submitted in Envelope C- Financial Bid

Financial bid to be submitted in the following format :

Sl. No	Stage	Time Line	Bidding Amount in Rupees	Payment schedule
1	Product developement and deployment and go online	1 month		On successfull completion & contractual obligation
2	Maintenance including Training of officials	During contract period		On quarterly basis
3	Day to day booking management and marketing	On- going	As given in point 6.00 of Financial bid	

6.2 Covering Letter

(To be printed on the letter head of the bidder)

To,

The Director General,
Sports Authority of India.
Sir,

Sub: FOR

Reference:.....

Ref No :

We, the undersigned, offer to provide the required services software design, development and other support services in accordance with your above mentioned Tender notification.

We hereby submit our bid documents along with necessary Earnest money Deposit and other applicable fees. The enclosed documents include Technical and Financial bids as per the required formats sealed in separate envelopes. It is hereby confirmed that our bids will be valid for the period as required in the tender document.

We solemnly affirm that this bid is binding upon us. Further, we understand and agree that acceptance of our bid is not binding upon you.

Yours sincerely,

Signed by

Authorised Signatory Name and Title of Signatory
Telephone Numbers & Email ID.

6.3 Brief Vendor Profile

01. Name of the Firm/Company

02. Year Established

03 .Address of Office

04. Telephone No.

05 .Fax No.

06 .E-mail Address

07. Website

08.Sectors' in which the company/firm has provided similar services to Govt dept./Undertaking/sub-ordinate/Autonomous /**private/Non-Government** organization in last two years in India.

10.No. of years of Proven experience of providing similar Services in India

11 .Audited Annual Turnover in(Rupees) three years 2010-2011,2011-2012,2012-2013 or 2013-14, 2012-13, 2011-12.

13.Total no. of professional staff (in software development)as on 31-03-2014

6.4 Representative Authorisation Letter (in company letter head)

Date :

Ref :

To,

The Director General,
Sports Authority of India.

Sir,

Ms. /Mr. _____ is hereby authorised to sign relevant documents on behalf of the company in dealing with BID reference No. She/He is also authorised to attend meetings & submit technical & commercial information as may be required by you in the course of processing above said application.

Thanking you,

Authorised Signatory
Representative Signature
Signature attested
Company Seal

6.5 Acceptance of Terms & Conditions

(To be printed on the letter head of the bidder)

To,

The Director General,
Sports Authority of India.
Sir,

I have carefully gone through the Terms & Conditions contained in the BID Document
regarding providing online services.

I declare that all the provisions of this BID/Tender Document are acceptable to my company. I further
certify that I am an authorized signatory of my company and am, therefore, competent to make this
declaration.

Company Seal
Signature of witness
Signature of the Tenderer
Date& Place

6.6 Format for Project Experience

Using the format below, provide information on each reference assignment along with a client
certificate or suitable supporting documentation.

Name of Project:

Location where services were delivered:

Name of the Client:

Name and address of Client Contact Officer:

Duration (dates) of assignment:

Status of assignment: Completed / Ongoing (if it is ongoing, level of completion)

Approx. Value of engagement:

Brief description of engagement and services provided by your company:

Similarity of products and/or services (if any) with this tender requirements:

6.7 Format for Financial Bid

Covering letter (on letter head of bidder)

To

The Director General,

Sports Authority of India.

Sir,

Sub: Financial Bid for.....

Reference: BID Reference no :

Pursuant to our technical bid submitted for the above mentioned Tender notification , we hereby submit our financial bid.

Our attached financial bid is on a fixed price basis along with taxes and other project expenses (including travel and out of pocket). The bid covers optional cost items and cost for additional work resulting from scope changes as specified in the tender document.

We understand and agree that payments to be made to us would be as per the terms & conditions of bid documents and the same shall be subject to deduction of tax at source as applicable under law.

Any variation in taxes applicable to the contract will be to the client's account subject to production of documentary evidence of change.

We confirm that our financial bid shall be binding upon us subject to the modifications resulting from contract agreement, up to expiry of the validity period of the bid.

We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in India namely "Prevention of Corruption Act, 1988".

Yours sincerely,

Signed by Authorised Signatory
Name and Title of Signatory
Telephone Numbers & Email id